**COVID-19 SAFETY PROCEDURES**

**Forcine Concrete & Construction**

Preventative action steps recommendations from the CDC:

1. NO handshakes – maintain a 6-foot distance from others when at all possible
2. Avoid large groups larger than 10
3. Avoid touching your face, nose, and mouth
4. Wash your hands regularly for at least 20 seconds with soap and water
5. If soap and water are not available use an alcohol-based hand sanitizer with an alcohol content of at least 60%
6. Cover your face if you sneeze or cough into you elbow or with a tissue and then throw the tissue in the trash and immediately then wash your hands
7. Clean and disinfect regularly touched objects and surfaces with a bleach and water mix
   1. 1/3 cup bleach to 1 gallon of water
   2. use spray bottle to spray down tools
8. If you’re feeling sick report it to your supervisor and stay home
9. Avoid others who may be sick and tell your supervisor of who the person is

Daily checklist: Foreman should ask the members of their crew these questions daily and attach the answers to the daily foreman logs forms will be given to supervisor

1. Have you or anyone in your family been in contact with someone who’s tested positive for Covid19?
2. Have you or anyone in your family been in contact with someone that’s in the process of getting tested?
3. Have you or anyone in your family traveled outside the company in the past two weeks?
4. Have you been medically directed to self-quarantine due to possible expose to Covid19?
5. Are you having trouble breathing or have any flu-like symptoms in the past 48 hours including:
   1. Fever
   2. Cough
   3. Shortness of breath
   4. Sore throat
   5. Runny/stuffy nose
   6. Body aches
   7. Chills
   8. Fatigue

If any of these symptoms are reported the employee should be sent home and make an appointment with their doctor before returning to work.

Preparation, travel, and onsite procedures:

1. No more than five people can be at the shop loading at any given time prior to heading out to a jobsite.
2. Shop times will be staggered to keep as few as people possible at the shop.
3. Utilize lift gates to load equipment into trucks when possible.
4. Travel to the jobsites separately – no more than one person in a vehicle at a time.
5. Pack lunch when at all possible to avoid going into convenience stores and gas stations.
6. Tools to be sprayed down and then keep with you at all times in your car when not working.
7. Tools should not be shared with others when at all possible – clean tools at the end of each shift with spray bottle with bleach and water.
8. Wear disposable gloves during your shift – wash hands after removing the gloves.
9. Perform work in areas where other crews are not working – a separation plan should be created by the PM to ensure you have minimal contact with other trades on the job site.
10. Do not hold meetings inside job trailers – call the superintendent or site contact with questions rather than meeting in person.
11. When taking break or lunch maintain 6 feet and use social distancing.
12. The foreman will fill out all foreman logs and timesheets for everyone on the crew to minimize sharing pens and paper.
13. Wear your respirators and face mask during the entire shift.
14. DO NOT share PPE.

**Forcine will be supplying a spray bottle and bleach to spray down tools**

**Forcine will provide rubber glove and regular safety gloves. Wear your rubber gloves under your regular safety gloves at all times during work.**

**Forcine will provide surgical mask when we receive them.**

**Forcine will provide facemask to wear at all times with your surgical mask.**

**Forcine will provide facesheilds and safety glasses.**

**All of these items that will be provided will be mandatory to wear at all times**